



Whitby Sixth Form

Admissions Policy

College Governance Status

This policy was first adopted by the Governing Body on 28 September 2009. It is reviewed annually, or as required, and any changes are approved by the Governing Body.

Reviewed	By Whom	For approval
January 2017	Governors and staff	24.1.17
June 2018	Governors and staff	21.6.18
January 2020	Governors and staff	25 February 2020
June 2021	Governors and staff	15 July 2021

Signed by Chair of Governors:

Peter Cheshire

Whitby Sixth Form Admissions Policy

Arrangements for Admission to Whitby Sixth Form

Existing Caedmon College Whitby and Eskdale School students with the appropriate qualifications are entitled to join our sixth form. Applications for Year 12 courses from external students are welcomed and will be considered together with those from Whitby. Admission will be subject to appropriate safeguarding checks.

General Entry Qualifications

- Students achieving the equivalent of 5+ or 4 – 9 at grades GCSE (preferably including English Language and Mathematics) may apply to study Level 3 courses in Year 12
- Students wishing to continue a subject from GCSE to AS should usually have at least a grade 5 at GCSE in that subject if it was studied at KS4. For Mathematics, Further Maths, Biology, Physics and Chemistry, students will usually have acquired at least a grade 6 at GCSE in that subject
- Students not achieving the above may apply to study a Level 2 or Foundation course (for which personalised entry requirements may be arranged dependent upon SEN status)
- The Governing Body will, under section 324 of the Education Act 1996, admit to Whitby Sixth Form a young person with a statement of special needs that names the College. This is not an oversubscription criterion. This relates only to young people who have undergone statutory assessment and for whom a final statement of special educational needs (SEN) has been issued and which has taken account of the Year 12 entry requirements.

We will use our intervention systems to enable students to succeed or find a more suitable course.

Timetable for Year 12 Admissions

Whitby Sixth Form Open Evening – Autumn Term

Post-16 interviews for Year 11 students – Spring Term

Conditional offer of Post-16 offered – Spring Term

Confirmation of GCSE results - August

Enrolment – early September

Individual applications will still be welcome after this date and we understand that students may wish to change initial course choices, particularly after receiving examination results.

If, following the admission of young people where Whitby Sixth Form is named in the statement of special educational needs (SEN), the number of applications to

join the Sixth Form for the first time exceeds the published admission number and further places cannot be provided, then the following oversubscription criteria will apply:

ORDER OF PRIORITY	Notes
<u>Priority group 1:</u> Young people in Public Care for whom an application has been submitted	<i>This applies to Children and young people in public care for whom the Sixth Form has been expressed as a preference and previously looked after children, that is children who were adopted (or subject to residence orders or special guardianship orders) immediately following having been looked after. This applies to all looked-after children, including those who are in the care of another local authority. In the case of previously looked after children, proof that the child was previously in the care of a local authority will be required to support the application'</i>
<u>Priority group 2:</u> Young people who will have a sibling on roll in CCW or Eskdale in September	<i>Sibling refers to brother or sister, half brother or sister, adopted brother or sister, or the child of the parents/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.</i>
<u>Priority group 3:</u> All other young people	

Young people in higher numbered priority groups will be offered places ahead of those in lower numbered priority groups.

Tie break

If there are not enough places for all the young people in one of these priority groups, we will give priority to those living nearest to the Sixth Form.

Distance measurements are based on the nearest walked route from the applicant's home address to the Sixth Form. We measure from a fixed point within the dwelling, as identified by Ordnance Survey, to the nearest Sixth Form entrance using an electronic mapping system.