



Prospect Hill, Whitby, North Yorkshire YO21 1LA  
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19 July 2021

Dear Year 6 Students and Parents/Carers

Firstly, thank you for your patience in recent weeks as we awaited guidance on how we should proceed with our transition plans. It is a huge shame that we are unable to continue as planned but, nonetheless, we know that a sensible decision has been made in order to reduce the risk of transmission and protect the year group 'bubbles' both in your primary school and here at Caedmon College. Currently, we have a number of staff and students who have tested positive for Covid 19, and pockets of students who are self-isolating as a result. As positive cases continue to rise in this area, we must do what we can to protect students, families and the wider community, and sadly that is at the expense of a traditional transition week. We appreciate that this is not the transition that Year 6 students were expecting, but we hope that the plans outlined in this letter will help the students to feel excited about the start of their secondary journey.

**Monday 6 September (staff training and Covid testing) - *Lateral flow testing and parent drop in session for Year 7***

New Year 7 students to be lateral flow tested. The allotted time for Year 6 into Year 7 students is 11.45am to 1.00pm and we are asking parents to bring in their son or daughter specifically for this, as no lessons will be taking place and therefore school transport will not be operating. If this will be difficult for you, we will have a catch-up session on the same day from 3.30-4.30pm. You do not need to book a slot and directions will be given at the school entrance. During this time, Mr Graham, Mrs Harrison and Mrs Wood will be available to answer any questions you might have. Please click [here](#) to complete the consent form for your son/daughter to participate in the testing process so that we can detect asymptomatic coronavirus cases before the official start of the new academic year. All students will be offered two tests on the College site, assisted by our own trained staff, during the first week of term. We hope to complete this process by 6 September so that normal lessons and school activities can resume from that point, without further disruption.

**Tuesday 7 September - *First day of secondary school***

School transport will be operating and students will meet on arrival at the College in the main hall at 8.55am. Staff will signpost students where to go once they arrive on the College site (at Prospect Hill). This first morning will consist of a number of activities to help students to settle into their new school environment. Students will spend time with their tutor group, getting to know each other, attending their first assembly, receiving their log book and timetable, taking a school tour to find each of their classrooms and to have their fingerprints taken so that they can use our cashless catering system. They will then experience their first lessons as Caedmon students. Before the end of the school day, students will return to the main hall and will be dismissed at 3.30pm. Staff will be on hand to guide students off the site safely and onto the correct school transport to get home.

**Wednesday 8 September - *Second day of secondary school***

Students will meet outside their tutor rooms at 8.55am. There will be an extended tutor group period to reflect on day one, during which students can ask any questions they might have and ensure that they are all set for day 2! Students will then follow their school timetable.

**Thursday 9 September - *Lateral flow testing #2***

During the course of the day, Year 7 students will take a second lateral flow test.

**Other key dates:**

Wednesday 8 September - Parents' Information Evening for our camping trip, 6.00pm

Tuesday 14 September - camping trip for students in tutor groups 7T1, 7T2 and 7T3  
Thursday 16 September - camping trip for students in tutor groups 7T4 and 7T5  
Tuesday 28 September - Parents' Information Evening, 5.00pm. This will be an opportunity to understand our Key Stage 3 curriculum and how best to support your son/daughter in this.  
Thursday 17 March - Year 7 Parents' Evening, 4.00-6.00pm.

### **Uniform**

Laughing Whale Print and Embroidery is our uniform provider and is based at 115 Mayfield Road, Whitby, YO21 1LT. All uniform items can be purchased online via their website. The owner, Marcus Coates, has also arranged a 'drop by' event on Saturday 24 July, 10.00am-4.00pm, from his driveway should you wish to take this opportunity to purchase any items. Please do contact us if you have any uniform queries.

### **Equipment**

Students have been provided with a clear pencil case and equipment as part of our transition project. It would be great if they could continue to bring that in. However, do not worry if it's gone missing. Our current essential equipment to be brought in each day is:

Black Pen	Rubber
Pencil	Scientific calculator
Green Pen	School log book
Protractor	
Ruler	

Basic equipment packs can be purchased from the College office by students, either before the school day begins or at break or lunchtime.

### **Camping**

We are proposing to hold our annual camping trip in the new academic year. Please see a separate letter attached about this. This trip will obviously depend on the Covid situation, but hopefully we will be in a far better position in the new academic year.

Thank you again for all your support with our altered transition arrangements. Please do not hesitate to contact us via [post@ccwhitby.org](mailto:post@ccwhitby.org) (subject 'Year 6 Transition') should you or your son/daughter have any questions and we will put together a frequently asked questions document for all families to read.

Take care and we hope you have a great summer break. We are very much looking forward to seeing all our new Year 7 students in September.

Yours sincerely



The KS3 Team