

## Your Consent and Preferences

Please tick to acknowledge you have read and agree to the following:

<b>Privacy Notice - General Data Protection Regulation (GDPR)</b>		
<b>Parental Consent and Confiscation Policy</b>		
<b>Home College Agreement</b>		
<b>Internet Permission</b>		
<b>Data Management</b> e.g. Classcharts		
<b>Educational Learning Websites</b> e.g. Mymaths, GCSEpod, Yacapaca, Quizlet, Tassomai		
<b>Careers Statement of Entitlement</b> I understand that the statement is available to read on the College website.		
<b>Non-Essential Communications</b> In some cases the College will want to contact you to tell you about College events, news, and general updates. Please state if you would like to receive these communications. These communications may be made via text message, email, hard copy or social media.		
<b>Cashless Catering and the collection of Biometric Data</b> By ticking here, you are agreeing to your son/daughter using the biometric system. If you do not tick this box, your son/daughter will be prohibited by law to use the biometric feature. Your son/daughter can pay for school meals with cash.		
<b>Consent for Photography and Images of Students</b> I understand that: <ul style="list-style-type: none"> <li>the local media may take images of activities that show the establishment and children in a positive light, eg, drama and musical performances, sports and prize-giving</li> <li>staff or students acting on behalf of the College or NYCC may take images/recordings for use in displays, publications or a website</li> <li>embarrassing or distressing images will not be used</li> <li>the College will regularly review and delete unwanted material.</li> </ul>	<b>YES</b>	<b>NO</b>
<b>Communication with College Leavers</b> The College may have to contact a student when they have left College eg, Rewards Evening. Please state if you would like to receive these communications.	<b>YES</b>	<b>NO</b>
Signature(s) _____ (Parent/Carer)		
Signature _____ (Student)		

Having read the Privacy Notice (GDPR). Please complete the following:

## Youth Support Services

This section to be completed by students who are 16 years old or above or on their behalf by a parent of students under 16 years old:

I give consent for information to be passed to the local authority and/or youth support services.

I wish that only my/my child's name, address and date of birth is passed to the local authority or provider of youth services.

Student Name: \_\_\_\_\_

Parents' Name: \_\_\_\_\_  
(for under 16s)

Signature: \_\_\_\_\_ (Student/Parent)

Date: \_\_\_\_\_

## Contact details:

Student Name: \_\_\_\_\_

KS4 Student Mobile No. \_\_\_\_\_

E-mail: \_\_\_\_\_

Parent/Carers Name (capitals): \_\_\_\_\_

Parents' Work: \_\_\_\_\_

Home: \_\_\_\_\_

Mobile 1: \_\_\_\_\_

Mobile 2: \_\_\_\_\_

E-mail: \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\*It is your responsibility to update us of any changes of personal or medical details, eg, emergency telephone numbers, medical conditions, etc. Please contact the College at any time to inform us of these changes.**

# Consent Form



Name of Student: \_\_\_\_\_

To facilitate the smooth running of all extra-curricular activities at the College we require parental consent. Please read the various sections of this document and indicate your agreement as appropriate. Thank you.

## Consent for Photography and Images of Students

### Parent/Carer

During your son/daughter's time at the College, we may wish to film or take photographs of activities that involve him/her. This may be used for displays, publications by the Local Authority or local newspapers, or on a website. Photography or filming will only take place with the permission of the Principal, and under appropriate supervision. When filming or photography is carried out, students will only be named if there is a particular reason to do so (eg, they have won a prize). Home addresses will never be given out. You can ask to see images of students held by the College and you may withdraw your consent at any time by writing to us.

**NB:** There may be other circumstances, falling outside the normal day to day activities of the school, in which pictures of students are requested. The College recognises that in such circumstances specific consent from a parent or guardian will be required before photography or filming of children can be permitted. If you wish to attend establishment functions and take photographs of any students, please take appropriate images, be sensitive to other people and try not to interrupt or disrupt concerts, performances or events. Thank you.

## Parental Consent

### 1. Day visits/Off-site work/Home study/Sport Fixture/Activity/Movement between Normanby and Scoresby Site.

I agree to my son/daughter taking part in any of the above activities that are approved by the College, throughout the College year. (Please note that for one-off visits, separate consent will be sought.) I understand that to keep my son/daughter safe, I should ensure they wear, and have, sun →

cream to apply during outdoor activities and that they understand the importance of keeping in the shade and drinking more water during very hot/sunny weather.

I acknowledge the need for him/her to behave responsibly and appropriately.

## 2. Medical information about your son/daughter

a) Any conditions requiring medical treatment, including medication? YES / NO

If yes, please give details \_\_\_\_\_

b) Please outline any special dietary requirements and the type of pain/flu relief medication he/she may be given if necessary

c) Is he/she allergic to anything (including medication)? YES / NO

If yes, please give details \_\_\_\_\_

## Declaration

I agree to my son/daughter receiving medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

**\*Please note that on the Parental Consent form you are giving permission to take part in sports activities outside of school hours and sometimes off the College premises.**

## Home College Agreement

**Parent(s)/Carer(s), I/we will try to:**

- support my son/daughter in homework and other opportunities for home learning
- make sure that my son/daughter attends College regularly, on time, properly equipped with his/her books and pens and dressed ready for work

- tell the College staff of the reason for absence as early as possible (by 10.30am if possible)
- attend consultation evenings or discussions about my son/daughter's progress
- tell the College about problems which may affect my son/daughter, and come into College to discuss any problems if requested
- support the College in their efforts to develop good social skills and to prevent bullying.

**Students, I shall try to:**

- work with the College and my parents to achieve my full potential
- attend College regularly, on time, with books and pens, ready for work
- follow the College dress and behaviour codes
- develop a sense of responsibility for myself and behave with respect for all staff and students in the College
- help to keep the College free from bullying and antisocial behaviour
- care for the College environment.

## Internet Permission

### Parent/Carer

As the parent or legal guardian of the student named overleaf, I agree to him/her using electronic mail and the Internet. I understand that students will be held responsible for their own actions. I also understand that some materials on the Internet may be unsuitable and I support the College policy on the careful use of the Internet. As a parent I accept the responsibility of setting standards for my son/daughter in the use of media and information resources. I understand that rules are available for student use of ICT facilities at College and that disciplinary action will be taken if any of these rules are broken. Please note that all our computers have monitoring software installed.

### Student

As a College user of the Internet, I agree to use the network in a sensible way and observe all the rules explained to me by the College.

## Cashless Catering and Biometric Data

The College operates the same cashless catering system that is used at the Scoresby Site. All Year 7 students will be required to have their finger image taken during the transition process to the College. (Our system complies with the Data Protection Act 1998.)

Payment for school meals can be made on-line using Parent Pay, by cheque or by placing cash into the automatic terminals at the College. Further information on the Cashless Catering system can be located on the College website ([www.ccwhitby.co.uk](http://www.ccwhitby.co.uk)).

## Data Management

Student data is stored on our Management Information Systems, Cloud School, and shared with SISRA, Parentpay, Wande, RealSmart and PS Connect.

Please read our *Privacy Notice - General Data Protection Regulation (GDPR)* and ensure any student over 12 years old and any additional contacts whose data we hold on the student record does so.

[www.ccwhitby.co.uk/information/safeguarding/PrivacyNotice](http://www.ccwhitby.co.uk/information/safeguarding/PrivacyNotice) – General Data Protection Regulation (GDPR)

## Confiscation Policy

**(full policy on the College website)**

There are College rules with regard to when and where certain items of clothing, eg, coats, and personal accessories, eg, mobile phones, can and cannot be worn or used in the College and such items may be confiscated. Items such as cigarettes, lighters, alcohol, intoxicating substances and offensive weapons are not permitted on site. Should a student be found in possession of such items, these will be confiscated and, if not collected by a parent/guardian within 24 hours, they will be disposed of. Items such as illegal or intoxicating substances or offensive weapons will not be returned, and will lead to police involvement.

**To withdraw or change your consent preferences please contact the College office.**

To find out more about how our College uses your personal data then please see our privacy notice which can be found on our website.